Fu Jen Catholic University

Guidelines Governing the Research Excellence Award

Amended at the First Meeting of the Management Committee for Development Funds for the 2002-2003 Academic Year on January 14, 2003
Amended at the Second Meeting of the Management Committee for Development Funds for the 2002-2003 Academic Year on June 3, 2003

Amended at the Second Meeting of the Management Committee for Development Funds for the 2005-2006 Academic Year on April 28, 2006

Amended at the Fourth Meeting of the Management Committee for Development Funds for the 2005-2006 Academic Year on June 15, 2006

Amended at the Fourth Meeting of the Management Committee for Development Funds for the 2009-2010 Academic Year on May 5, 2010

Amended at the Third Meeting of the Management Committee for Development Funds for the 2010-2011 Academic Year on March 17, 2011

Amended at the Second Meeting of the Management Committee for Development Funds for the 2011-2012 Academic Year on June 15, 2012

Amended at the Third Meeting of the Management Committee for Development Funds for the 2012-2013 Academic Year on March 14, 2013

Amended at the Second Meeting of the Management Committee for Development Funds for the 2013-2014 Academic Year on May 22, 2014

Amended at the First Meeting of the Management Committee for Development Funds for the 2016-2017 Academic Year on September 8, 2016

Amended at the Third Meeting of the Management Committee for Development Funds for the 2016-2017 Academic Year on June 22, 2017

Article 1

These Guidelines were formulated in accordance with Article 3, paragraph one of Fu Jen Catholic University Regulations Governing the Establishment of the Management Committee for Development Funds in order to encourage full-time instructors (including jointly appointed clinical instructors) to actively produce scholarly output and enhance the level of scholarship on campus.

Article 2: Eligibility

An applicant must be a full-time instructor who has been employed at the University for a minimum of five years. In addition, the applicant must have produced major research over the past five years (excluding the current academic year) and have an exceptional service record. In order to be eligible, an applicant must visit the website of the Center for Taiwan Academic Research Ethics Education, enroll in and complete the Academic Ethics Course, and then present proof that they completed the course and passed the examination, as stipulated in Article 2 of Fu Jen Catholic University Regulations Governing the Management of Academic Ethics.

Article 3: Making an Application

Before the deadline each academic year, applicants may submit their applications for review at a college meeting. Following review, a list of nominees along with award categories will be produced and submitted to the Management Committee for Academic Development Funds (hereinafter “the Committee”) for secondary review.

Article 4: Review Procedures

1. Initial Review: A College Dean will convene a Preliminary Review Team to review the academic achievements of a nominee. The Preliminary Review Team may nominate up to three nominees to the Committee. An explanation must accompany each nomination.
2. Review of research output: Based on the academic discipline of the nominee and the award category, the Office of Research and Development will assess the nominee in accordance with the following criteria: number of published journal articles; number of published monographs; research performance index (if the nominee works in the field of natural science); participation in international art exhibitions or contests (if the nominee works in the field of arts and humanities); the number of research projects for which the nominee was commissioned (or funded) by public or private organizations; and the results of review conducted by external experts.
3. Secondary review: A minimum of two-thirds of Committee members must be present in order to convene a meeting. A resolution must earn the support of at least two-thirds of members in attendance. Members must recuse themselves if their spouse, a relative within the third degree of kinship, or they personally are the nominee.

Article 5: Categories and Value

1. The Research Excellence Award is categorized into the following three academic disciplines: arts and humanities; natural science; and social sciences. A maximum of five instructors may receive the award during an academic year. No awards will be given if there are no eligible applicants.
2. Each recipient will receive NT$200,000. The award will be publicly presented by the President at an important meeting or celebratory event.

Article 6

Principles of assessment during initial and expert review are based on the following:

1. Quality and quantity of nominee’s scholarly output (impact of journal articles, published academic works, art exhibitions, and execution of Ministry of Science and Technology projects);
2. Importance and innovativeness of the nominee’s research;
3. External funding awarded to nominee.

Article 7

Chair Professors are ineligible to be nominated while serving in that position. Recipients may not be re-nominated for a three-year period after winning the award. The award will be revoked if the recipient discontinues service at the University; if the award has already been claimed, the recipient must return a proportion of it based on the amount of service they have provided to the University since receiving the award.

Article 8

If it is discovered that the recipient’s research involves a violation of academic ethics, the full value of the award must be returned to the University. The applicant may not apply for any research grants for a two-year period from the date they were notified of the violation.

Article 9

The Guidelines were passed by the Management Committee for Development Funds, and will be promulgated and implemented after the approval of the President. The same procedure will be followed for each amendment.